

The 4<sup>th</sup> Annual Small Works Open Exhibit  
The Center at Belvedere, Charlottesville, VA  
Tuesday, November 4 – Thursday, December 18, 2025

### Calendar of Events

Monday, October 20	Entry deadline
Tuesday, November 4	Artwork delivered to The Center, 9:00 am – 1:00 pm
Wednesday, November 5	Exhibit opens
Wednesday, November 19	Reception and Awards, 4:00 pm – 6:00 pm
Thursday, December 18	Exhibit ends, pickup of unsold artwork, 9:00 am – 1:00 pm

### Exhibit Description

**The Small Works Open Exhibit is open to artists who live or work in Charlottesville or the counties of Albemarle, Augusta, Louisa, Nelson, Fluvanna, Orange, and Greene Counties. Each piece on display will be no more than 13 inches long on any side, frame included, and no smaller than 5 inches on any side, frame included.**

Interested artists can access and print an application online through the website, or pick up an application and guidelines at the Welcome Desk. All applications should be hand delivered or mailed to The Center and must be received by the application deadline specified. There is no entry fee to exhibit. You must be at least 18 years of age. All decisions by the curator are final.

### Exhibit Guidelines

- Artwork must be ORIGINAL ONLY and cannot have been completed as a part of a workshop or an instructor-led class. Artist may not copy work of others or use photos or published materials of copyrighted materials.
- Only 2-D artwork.
- No giclee prints or photography.
- No jewelry, pottery, ceramics, or sculpture.
- No artwork that may be deemed pornographic, offensive, or violent will be accepted.
- All framing must be presentable, wired, and ready to hang (no saw tooth hangers or center-mounted hardware) with hanging hardware mounted with screws to the frame itself, not the backing. Wire must extend across the rear of artwork from both sides of the frame. Stretched canvas or mounted panels that are ½ inches or greater in depth do not need to be framed if the edges are finished/painted. Artwork that is not presentable or ignores the guideline specifications

will not be hung. All works must be framed or mounted consistent to the medium being hung. Consult the curator for further questions regarding specifics of framing and hardware as needed.

- Up to two pieces of artwork may be exhibited per artist. If two pieces are specified to be hung together as a diptych they count as multiple pieces, not a single piece.
- **The information that the artist specifies on the entry form will not be subject to change after the entry is submitted and is considered final.**

The Center reserves the right to refuse to hang artwork that does not comply with the specifications of this prospectus.

The Center may ask for optional submission of digital images of artwork for publicity purposes for this exhibit. By submitting artwork to this exhibit and signing the attached documents the artist agrees to allow The Center to use such images for publicity purposes and further agrees to all stipulations noted within this prospectus and the guidelines for exhibiting.

### Sales

The Center will retain 22% commission on sales of artwork. Payment to the artist will be forwarded to the artist at the end of the exhibit. Work may be listed as “not for sale” or “for sale.” No artwork may be listed as “price on request.” All accepted artwork must remain on exhibit for the duration of the exhibit and will not be released prior to the pickup date of Thursday, December 18, from 9:00-1:00. All unsold artwork must be retrieved on that day. Exhibitors must make alternate arrangements for pickup, and notify the curator of such arrangements, if they cannot be present, as The Center does not have secure storage for exhibited pieces. Artwork will not be released on the pickup date to anyone who has not been designated by the artist. Please contact the curator at [thecenteratbelvedereart@gmail.com](mailto:thecenteratbelvedereart@gmail.com) prior to the end of the exhibit to specify such arrangements. Artwork that is not picked up and remains at The Center for more than 60 days after the end of the show becomes the property of The Center.

### Liability

By signing the entry form attached to this prospectus the artist agrees to hold The Center at Belvedere and all volunteers associated with this exhibit harmless and to indemnify The Center against any claims that may result from losses. By submitting artwork and the signed entry form the exhibiting artists agree with ALL conditions that are specified in this prospectus and the guidelines for exhibiting at The Center. The individual artists are responsible for their own insurance, both in transit and in situ.

### More Information:

Please contact [thecenteratbelvedereart@gmail.com](mailto:thecenteratbelvedereart@gmail.com)

Curator: Lorraine Momper

# The Small Works Open Exhibit at The Center at Belvedere

Tuesday, November 4 – Thursday, December 18, 2025

Entry Deadline: Monday, October 20, 2025

Please complete the entry form below and return it to the Welcome Desk. By submitting this form the artist agrees to all that is included in the prospectus, as well as the guidelines for exhibiting at The Center at Belvedere.

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ (specify by circling work/home/cell)

Email \_\_\_\_\_

Title #1 \_\_\_\_\_

Medium \_\_\_\_\_

Unframed Size (h x w) \_\_\_\_\_ Framed Size (h x w) \_\_\_\_\_

Price \_\_\_\_\_

Title #2 \_\_\_\_\_

Medium \_\_\_\_\_

Unframed Size (h x w) \_\_\_\_\_ Framed Size (h x w) \_\_\_\_\_

Price \_\_\_\_\_

I, \_\_\_\_\_ (print name) do hereby agree to all that is specified in the prospectus and guidelines for The Small Works Open Exhibit at The Center at Belvedere, Tuesday, November 4 – Thursday, December 18, 2025.

Signature \_\_\_\_\_