



How to Create Your Member Account in My Active Center

My Active Center (MAC) is an online program registration system used by centers across the country. It links with the My Senior Center system we already use and is a valuable tool in simplifying the registration process, collecting information on member activity and interests, and demonstrating community need. With a few simple steps, you can create an account and fill your personal calendar with Center activities from any device (laptop, desktop, tablet, or smart phone).

With your key tag handy, visit myactivecenter.com and set up your account today using the instructions below. Or sign up for one of our many on-site help sessions!

1. Go to www.myactivecenter.com and click on “Centers” in the top right corner.
2. Locate The Center—our address, 540 Belvedere Boulevard, will be underneath our name—and click “Join Center.”
3. Enter your key tag number. This is the number on the Center scan card you use at the kiosks in our building. If you no longer have your key tag, stop by or call the Welcome Desk to get your key tag number.
4. Next, fill in the phone number associated with your membership.
5. Scroll down the page to enter your email address and create a password for this MyActiveCenter account. The password must be at least 6 characters long. Enter the same password under “Confirm password.”
6. Click “Signup” in the lower right corner.
7. You will receive a welcome email from MAC confirming the creation of your account.